Board of Education Minutes
Blue Lake Rancheria Tribal Education Agency
Tuesday, August 18, 2020 – 7PM
Zoom Online Meeting
Blue Lake, CA

I. OPENING MEETING

Meeting was called to order at 7:06PM by Jason Ramos, President

a. Roll Call -
   i. BOE in attendance: Jason Ramos, Jace Baldosser, Michael Shackelford; Kelsay Shackelford; Michele Kindred (*Quorum confirmed)*
   ii. TEA staff in attendance: Alison Robbins
b. Moment of Silence – Jason asked for a moment of reflection rather than silence on all that is facing the community and world at the present time, and provided reassurance for the Tribes continued support of the community.

II. REPORTS

a. The Executive Director's Report was provided by Alison Robbins.
   i. Update on STEP Grant – received approval for a no cost extension on 8/17; MOA was negotiated 7/22, and all partners have signed as of 8/17; Reports were submitted to US Dept. of ED in May 2020.
   ii. Update on Pathmakers Grant – coming to the end of Yr. 2 and program is moving to a primarily virtual format with the exception of CA State Parks program on Saturday mornings. Major reports (52 pages) were submitted in May 2020. New connections made with HSU, Two Feathers, CA State Parks, and author Chag Lowry. Year 3 begins 10/1.
   iii. Update on Air Quality Curriculum Grant – has begun with finding teachers to implement in the Spring 2021. Will be paired with Pathmakers to be implemented at Hoopa HS/ELEM, Blue Lake Elem, Arcata HS, McKinleyville HS/MS.

Alison also updated the BOE on the submission of a 3-year STEP grant which was submitted on 07/31/2020; 50-page application narrative, 5-page budget narrative, and upwards 17 different items for the appendix. Information is so large it cannot be emailed in a single email. Alison pulled out different pieces of the application to show the BOE (5-year plan chart, goals/task chart, TRC diagram, and budget) included in the agenda packet. Alison will send out more information in separate emails to accommodate the size. The Notice of Award *should BLR be funded* will arrive in late September.

b. Financial Reports
   i. STEP Financial Reports – Alison noted that now the MOA has been signed the $50,000 in contractual services can be issued in contract and work for HCOE, CR, NHUHSD, and David Rapport. Funding through 9/30/2021.
   ii. Pathmakers Financial Reports – Alison went over the four budget periods of the Pathmakers grant (see agenda packet), and explained that the budget periods overlap years, pointed out the two budget periods expenditures (see blue & tan budget expenditures in agenda packet), and explained the carryover of funds

from one year to the next supplying an estimation of what year 2 into year 3 budgeted carryover looked like (see US Dept of ED carryover form in agenda packet).

c. Marketing & Communications Report – Alison updated the BOE regarding press releases that have been given to Jason for approval by Andrea. Toni and Andrea have completed their Native Maker poster series 1 which will be going out to schools. New pages for the TEA website have been created to support the virtual programming to be posted.

III. PUBLIC COMMUNICATIONS

Two members of the public in attendance: Brooke Howes, and Rachel Fusi

Rachel Fusi stated she is the ACES Coordinator at Blue Lake School. Rachel expressed concerns regarding a lack of a place/space for children to do their homework which has internet and computer access. She also mentioned that students need homework help.

IV. CONSENT AGENDA

No items were presented on the Consent Agenda.

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

a. Blue Lake Elementary School Covid-19 closure – BLR Response

i. *Contacts(s)*: Jace Baldosser, Jason Ramos

ii. *Purpose:* To review the potential support BLR can provide to Blue Lake School District during the 2020-2021 school year.

iii. **DISCUSSION**: Jace Baldosser began discussion with an update on what the BOE of Blue Lake School District had decided upon as a course of action for the Fall semester with regards to school during the pandemic as Jace is on that BOE as well and helped devise the plan. Discussion ensured between the BOE members on what could be done on the Rancheria to support families and students. Discussion on who to prioritize, and what grade levels to support. Jason wanted to make sure that efforts undertaken by the TEA targeted those children living on the Rancheria first. Alison requested a list of students living on the Rancheria be provided. Board discussion turned to the need to create a subcommittee which will work with Blue Lake School to coordinate efforts to meet their needs. Jace stated he should recuse himself from the subcommittee due to his position on both BOEs. Michele and Michael both volunteered to work on the subcommittee. Jace made a suggestion that more meetings might assist Alison with completing her work within the timeline. Dates were discussed. Suggestions and discussion on using The Sapphire Palace, which already has a reopening plan in place and has tables and chairs in a meeting/classroom set up, including a large

presentation screen. Board discussion turned to a possible pilot study of 15 students max to be initiated to assist families. Jason made a point to clarify that this pilot program not turn into child care. Alison stated that she had set funding aside to provide tutoring. Michele made a suggestion to work with Blue Lake school and their list of substitute teachers that have already worked with these students in school.

iv. **NOMINATIONS:**

1. Jace Baldosser makes the motion to create a BOE Subcommittee to investigate educational challenges Blue Lake School District is facing due to the pandemic, directing the committee to meet with the Superintendent/Principal DeAnn Waldvogel to learn in what fashion BLR can help; Kelsay Shackelford 2nd.
   a. **DECISION**: 5-0-0, motion carried
   b. **ACTION**: Staff is directed to contact DeAnn Waldvogel, set up a meeting (on Zoom), and begin budget analysis to determine what Pathmakers can support.
2. Jace Baldosser makes the motion to create Special Board meetings to improve the speed of business for TEA actions, assisting Alison to complete her work with the prescribed grant timeline; Kelsay Shackelford 2nd.
   a. **DECISION**: 5-0-0, motion carried
   b. **ACTION**: Staff is directed to create a revised BOE calendar to include three special meetings (9/1, 9/29, and 10/27) and provide this update to Toni Ramos for the website.

VI. MISCELLANEOUS

a. Approval of DRAFT BOE Meeting Minutes of 02/11/2020

i. **DISCUSSION**: Jason called for a review of the minutes. There were no questions or corrections.

ii. **NOMINATIONS**: Michael Shackelford motions to approve the minutes as presented; Jace Baldosser 2nd
DECISION: 5-0-0, motion carries

iii. **ACTION**: Staff will provide APPROVED minutes to Toni Ramos for uploading on the BOE website. Staff will place a hardcopy of APPROVED minutes in the Clerk of the Board's official binder, and give the binder to the Tribal Office Secretary so that if a member of the public desires to see the minutes, they can have immediate and free access to the public record.

b. Approval of DRAFT BOE Professional Development Training Meeting Minutes of 3/7/2020

i. **DISCUSSION**: Jason called for a review of the minutes. There were no questions or corrections.

ii. **NOMINATIONS**: Kelsay Shackelford motions to approve the minutes as presented; Michael Shackelford 2nd

DECISION: 5-0-0, motion carries

iii. **ACTION**: Staff will provide APPROVED minutes to Toni Ramos for uploading on the BOE website. Staff will place a hardcopy of APPROVED minutes in the Clerk of the Board's official binder, and give the binder to the Tribal Office Secretary so that if a member of the public desires to see the minutes, they can have immediate and free access to the public record.

VII. NEW BUSINESS

a. No new business was presented to the BOE at this meeting.

VIII. AJOURNMENT

a. Michele Kindred made the motion to adjourn the meeting; Michael Shackelford 2nd.

Jason Ramos adjourned the meeting at 8:07 PM

DRAFT